

**LUCY ROBBINS WELLES LIBRARY
BOARD OF DIRECTORS MEETING
MARCH 14, 2011**

BOARD MEMBERS IN ATTENDANCE

Paul Crosswaith, Dennis Doyle, Anna Eddy, Iris Larsson, LeeAnn Manke, Alan Nafis, Maureen O'Connor Lyons, Neil Ryan, Diane Stamm, Trudie Walker

BOARD MEMBERS ABSENT

Sue Halpin, Pauline Kruk, Tony Palermino, Eric Rothauser

STAFF

Lisa Masten, Interim Library Director
Gail Whitney, Secretary for the Board

TOWN COUNCIL LIAISONS ABSENT

David Nagel
Kris Nasinnyk

BOARD OF EDUCATION LIAISON ABSENT

Sharon Braverman

GUEST

Donna Miller

CALL TO ORDER

The meeting was called to order by Diane Stamm at 7:05 PM.

I. ROLL CALL

II. SECRETARY'S REPORT/COMMUNICATIONS/MINUTES

MOTION: Anna Eddy made a motion to accept the minutes of the regular monthly meeting of February 14, 2011, Maureen O'Connor Lyons seconded the motion, and the motion to accept the minutes of the regular monthly meeting of February 14, 2011 was unanimously approved with a 12-0 vote.

III. PUBLIC PARTICIPATION

There was no Public Participation.

IV. TREASURER'S REPORT

Iris reported that the checkbook is balanced and Lynn Caley did an excellent job recording deposits during Iris' absence.

V. ACTING LIBRARY DIRECTOR'S REPORT

Lisa reported that the HVAC project is 75% finished; one unit is operational; the boiler has to be shut down in order to connect the other unit so this will wait until the spring. The crew has been doing a lot of wiring.

The Winter Reading program ended February 25th with 308 adults and 238 children participating.

Lynn asked Lisa to report that with all the snow melting and rain there was only one small leak which occurred above Lynn's desk.

Diane Durette's Job Seekers program continues to be well attended with 350 adults. There are also computer classes offered and these have had high attendance. When people from this program begin jobs, they email Diane with this news.

In personnel issues, Robin Stumpf is now the part-time Children's Library Technician. She replaced Joan Cocolla who replaced Pat Pierce who replaced Helen Aveline.

Lisa is happy to report that Donna Miller will begin her position as Library Director effective April 4th.

VI. FRIENDS OF THE LIBRARY

Brian Wood was not in attendance. Lisa reported that the Friends will sell refreshments at the Hanel Event on Sunday, March 27th. The Friends will participate in the Newington Chamber's Home and Business Showcase on Saturday, March 19th. The Friends are sponsoring a New York City bus trip on April 16th at a cost of \$38. The spring book sale is scheduled for April 29th, 30th, and May 1st. In the next Friends Footnotes newsletter there will be an invitation to order tickets to the 50th Anniversary gala scheduled for June 18th to be held at the Sphinx Shrine. These tickets are \$45 per person. Author/Journalist Steve Rushin will be the guest speaker that evening.

VII. COMMITTEE REPORTS

A. PEP (Planning, Evaluation, Policy)

Trudie stated she had no report.

B. Investment Committee

Neil reported on funds for the calendar year 2010: the six Vanguard accounts were up 13.2% and the one Oakmark account was up 13.3%. Neil will be contacting Carol Pekrul to schedule a future meeting, along with members of the Investment Committee.

C. House Committee

Diane asked the members of the House Committee to stay for a few minutes this evening to review projects and budgets for these projects. She asked that members of the House Committee choose selected projects to work on: shutters, railing in front, bicycle rack. There was also discussion on painting Donna's new office. **MOTION: LeeAnn Manke made a motion to paint Donna's office, Dennis Doyle seconded the motion, all were in favor, and the motion to paint Donna's office was unanimously approved with a 12-0 vote.**

D. Facility and Site

Maureen stated she had nothing to report, other than possible spring cleanup on the property; some trees have been taken down.

E. Fund Development

LeeAnn reported that Legacy Fund flyers will be available at the Friends booth at the Showcase.

F. Budget

1. Budget Update

Alan reported that the budget meeting went well; the Governor's budget will allow Saturday and Sunday openings to remain. The Town Council was pleased to keep these hours. There will be a \$5,000 cut in the book budget and \$2,000 in postage. The Town Council was very supportive and many Board members attended the budget meeting. The Town Manager thanked Lisa Masten publicly for all her hard work during the Library Director search.

VIII. OLD BUSINESS

A. Library Road Race

The Race Committee met this evening. Diane asked that every Board member make an effort to attend these committee meetings and also be available the day of the race to help out. Diane stated that the sponsors have not been heard from (Guido Giantonio and Keeney Manufacturing); Maureen stated she will contact Guido. Sponsorships are still available. Dennis asked the Board to once again solicit prizes for the race.

B. Hanel Event

The Hot Cat Jazz Band will perform on Sunday, March 27th at 2:00 PM.

C. Staff Appreciation Event

Anna stated she and Iris made a trip to the Connecticut Science Center and realized this would not be a good venue for the Staff Appreciation Event. She looked at the Silas Robbins Bed and Breakfast in Old Wethersfield; this is an historic house that has been recently renovated. The cost to rent the house and catering would be around the same price as the last event. This house is busy in the fall months, therefore this event would like to be held May 6th or 20th. Lisa will ask the staff about the possible dates.

IX. NEW BUSINESS

There was discussion on providing a donation to the Friends' Silent Auction. The Board would donate a Nook and gift card to download books. **MOTION: Maureen O'Connor Lyons made a motion to purchase a Nook and gift card up to \$350 to donate to the Friends' Silent Auction, Iris Larsson seconded the motion, all were in favor, and the motion passed unanimously with a 12-0 vote.**

X. PUBLIC PARTICIPATION

There was no Public Participation.

XI. ADJOURNMENT

MOTION: Anna Eddy made a motion to adjourn, Maureen O'Connor Lyons seconded the motion, all were in favor, and the motion to adjourn was unanimously accepted with a 12-0 vote at 7:55 PM.